

**TOWN OF BETHEL  
SPECIAL TOWN MEETING WARRANT**

STATE OF MAINE

COUNTY OF OXFORD

To Courtney McPherson, a resident of the Town of Bethel in the County of Oxford.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Bethel, in said County, qualified by law to vote in Town affairs, to meet at the Bethel Town Office on **Wednesday, January 22, 2025, at 5:00 P.M.** in the evening, then and there to act upon the following articles to wit:

**ARTICLE 1:** To choose a Moderator to preside at said meeting.

**ARTICLE 2:** To see if the Town will vote to transfer \$250,000 from the Town's Undesignated Fund Balance to be used for the overall match for the \$1,000,000 Northern Borders Regional Commission (NBRC) grant received for upgrades at the Wastewater Treatment Plant. This will include Local Development District (LDD) management for AVCOG and Administrative Costs, Engineering, and Construction Administration for Weston & Sampson.

**ARTICLE 3:** To see if the Town will vote to approve submitting and accepting FAA grant applications for the following 2025 projects with the anticipated Town share for each project

1. Airport Master Plan Update (AMPU) / Airport Layout Plan (ALP) – Planning.  
Total Project Cost \$250,000. FAA \$237,500. State \$6,250. Local \$6,250.
2. Taxilane for Hangar Development (Design) – Construction.  
Total Project Cost \$100,000. FAA \$95,000. State \$2,500. Local \$2,500.
3. Taxilane for Hangar Development (Construction) – Construction.  
Total Project Cost \$500,000. FAA, (AIP) \$475,000. State \$12,500. Local \$12,500.
4. Install Automated Weather Observing System (AWOS) III – Construction.  
Total Project Cost \$600,000. State \$600,000.

Signed this 8th day of January 2025

**SELECT BOARD**

Michele Varuolo Cole

Michele Varuolo Cole

Frank Del Duca

Frank Del Duca

Meryl Kelly

\_\_\_\_\_

Patricia McCartney

Patricia McCartney

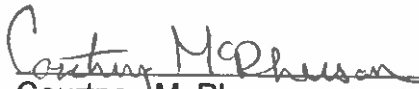
Sarah Southam

Sarah Southam


## RESIDENT'S RETURN

I certify that I have notified the voters of the Town of Bethel of the time and place of the Special Town Meeting, January 22, 2025, by posting an attested copy of the Town Meeting warrant at the Bethel Town Office being public and conspicuous within the Town of Bethel, on January 14, 2025, which is at least 7 days prior to the start date of the Special Town Meeting.

Signed this 14<sup>th</sup> day of January 2025

  
\_\_\_\_\_  
Courtney McPherson  
Resident of Bethel

True Copy:

  
\_\_\_\_\_  
Jessica Grover, Town Clerk

## **Project Summary and Scope - \$1,000,000 Northern Borders Regional Commission Grant (NBRC)**

The Town of Bethel owns and operates the sewer collection system and wastewater treatment facility (WWTF) that is responsible for collecting and treating wastewater generated by the Town. The Wastewater Department is dedicated to protecting public waterways in the community by delivering a clean, permit-compliant effluent to the Androscoggin River.

The WWTF Main Control Building provides space for records, laboratory, controls, administration, and crucial equipment and systems at the WWTF that are past their useful life or need to be replaced due to poor condition. It is imperative to upgrade these components as well as the building so the Town of Bethel can proactively maintain the WWTF in good working order, maintain service to its users, reduce energy consumption, ensure the facility is safe and secure, and continue to comply with the facility's discharge permit.

As part of this project, the following components at the wastewater treatment facility are proposed to be upgraded:

- The existing WWTF Main Control Building is outdated and requires exterior maintenance and upgrades.
- The laboratory space is outdated and has reached its useful life. The laboratory space is shared with record keeping, lunch area, and controls. Laboratory standards should be maintained and addressed to meet Maine Department of Environmental Protection Standards. A separate laboratory space is recommended.
- The existing WWTF space will require dedicated equipment storage and employee facilities including lockers. Building spaces to be reviewed include the administration and meeting space, control room, and chemical storage.
- The WWTF Main Building rehabilitation and construction will consider the existing buildings/infrastructure currently onsite and will make the best use of these existing components to help minimize costs.
- The outdated interior components of the WWTF Main Building will be replaced. HVAC, Electrical, Plumbing, and Architectural upgrades are necessary.
- The WWTF's outdated PLCs (Programmable Logic Controllers) will be replaced in the control room.

The Town of Bethel is applying for a \$1,000,000 NBRC grant to support the anticipated project costs. Collaborating partners for this project are the Town of Bethel and Weston & Sampson Engineers, Inc.

# Bethel Regional Airport CIP

Year	Project	Category	WIN #	pro	Total Project Cost	Available Entitlement	FAA Share (AIP)	Entitlement Apportionment	State Discretionary	State Share	Local Share	Other Sources (FAA BIL)
2025	AMPU / AUP	Planning	18686.08		\$250,000.00	\$541,808.00	\$0.00	\$0.00	\$0.00	\$6,250.00	\$6,250.00	\$237,500.00
2025	Taxilane for Hangar Development (Design /	Construction	18686.06		\$100,000.00	\$541,808.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$95,000.00
2025	Taxilane for Hangar Development (Construction)	Construction			\$500,000.00	\$541,808.00	\$475,000.00	\$475,000.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00
2025	Install AWDS III	Construction			\$600,000.00	\$566,808.00	\$0.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00
2026	Design/Construct Apron	Construction			\$290,000.00	\$216,808.00	\$275,500.00	\$216,808.00	\$0.00	\$58,692.00	\$7,250.00	\$0.00
2026	Design / Construct Apron	Construction			\$210,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,250.00	\$199,500.00
2027	Saving Entitlement				\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2028	Pavement Maintenance	Construction			\$250,000.00	\$300,000.00	\$225,000.00	\$225,000.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00
2029	Saving Entitlement				\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2030	Design/Construct Runway	Construction			\$2,000,000.00	\$375,000.00	\$1,800,000.00	\$375,000.00	\$0.00	\$1,425,000.00	\$100,000.00	\$0.00
2031	Acquire Drainage Easement	Planning	18686.08		\$75,000.00	\$150,000.00	\$67,500.00	\$67,500.00	\$0.00	\$3,750.00	\$3,750.00	\$0.00
2032	Saving Entitlement				\$0.00	\$232,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2033	Saving Entitlement				\$0.00	\$382,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2034	Construct Wildlife Fencing and Obstruction Removal	Construction	28554.00		\$189,865.00	\$532,500.00	\$170,866.00	\$170,866.00	\$0.00	\$9,499.00	\$9,500.00	\$0.00
2035	Hangar Construction	Construction			\$630,000.00	\$511,634.00	\$598,500.00	\$511,634.00	\$0.00	\$86,866.00	\$15,750.00	\$0.00

Article 3